



**HEALTH & HUMAN SERVICES  
COUNTY BOARD MEETING MINUTES  
July 27, 2021**

**Attendance**

The Aitkin County Board of Commissioners met this 27th day of July 2021, at 9:05 a.m. as the Aitkin County Health & Human Services Board, with the following members present: Commissioners Brian Napstad, J. Mark Wedel, Anne Marcotte, Don Niemi, and Laurie Westerlund. Others present included: Accounting Supervisor Carli Goble, Public Health Supervisor Erin Melz, Financial Services Supervisor Jessi Goble (VIA WebEx), Children's Services Supervisor Jessi Schultz (VIA WebEx), County Administrator Jessica Seibert, Assistant to the County Administrator Katie Gonzalez, Paul Vold, KKIN (VIA WebEx), and Payroll Technician Nikki Knutson.

**Agenda**

Motion by Commissioner Napstad , seconded by Commissioner Marcotte and carried, all members present voting yes to approve the July 27, 2021 Health & Human Services Board agenda as presented.

**Minutes**

Motion by Commissioner Marcotte , seconded by Commissioner Westerlund and carried, all members present voting yes to approve the June 22, 2021 Health and Human Services Board minutes.

**Bills**

Carli noted normal monthly bills this month, nothing out of routine.  
Commissioner Napstad requested additional information related to Supervised Visitation bills. Cynthia will follow up with additional information regarding breakdown of spending for this service.

Motion by Commissioner Westerlund, seconded by Commissioner Napstad and carried all members present voting yes to approve the bills.

**Director Update**

Cynthia gave legislative updates on status of waivers, the DHS billing error resolution, and increase in Public Health funding. She noted that the 2021 proposed budget draft is complete and will be reviewed with the county administrator this week. Provided an update regarding the open administrative assistant position and information on the re-design project HHS is working on for the building remodel.  
Erin Melz, Public Health Supervisor gave a brief update on COVID -19 status.

**Financial Report**

Carli Goble provided a quarter 1 and 2 financial update. At the end of quarter 2 HHS should be at around 50% for both expenditures and revenues. Currently expenditures are at 44% and revenue is at 53 %.

**Contract**

Purchase of Service Agreement for the Transportation of Children and Youth in Foster Care Placement

Motion by Commissioner Marcotte seconded by Commissioner Niemi and carried all members present voting yes to approve the contract.

**Committee Reports**

**Lakes & Pines Update**

Commissioner Niemi stated that they had their first in person meeting, applications were high for assistance, anyone approved for heating assistance will receive 1200.00 for the year VS 600.00, relayed that hours have been extended for additional access starting in October and noted that those seeking assistance can call 1-800-832-6082.

The meeting was adjourned at 9:45 a.m.

Next Meeting – August 24, 2021